

Town of Colchester  
WJJMS Building Committee  
May 26, 2016 – 7:00 PM  
WJJMS Media Center

**MOTIONS**

**Members Present:** Thomas Tyler, Anthony Tarnowski, Lynn Goodwin, Irene Malsbenden, Joe Ruiz

**Members Absent:** Paul Picard

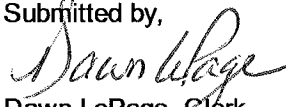
**Others Present:** Director of Educational Operations Ken Jackson, Tecton Architects: Chris Roof, Jeff Wyszynski, Chris Banker; O&G: Mark Jeffco; Arcadis: Jack Butkus; Principal Chris Bennett, Superintendent Jeff Mathieu; Board of Education Liaison Brad Bernier, Board of Education Chairman Ron Goldstein; First Selectman Art Shilosky; Board of Selectman Liaison Rosemary Coyle

1. **Call to Order:** Chairman Tyler called the meeting to order at 7:05 p.m..
2. **Changes to the Agenda:**
3. **Citizen's Comments:**
  - a. **Town email:**
4. **Approval of Minutes -**

**May 12, 2016:** L. Goodwin motioned to approve the May 12, 2016 meeting minutes, seconded by I. Malsbenden. Vote was unanimous with J. Ruiz abstaining. **MOTION CARRIED.**

**May 17, 2016:** I. Malsbenden motioned to approve the May 17, 2016 meeting minutes, seconded by A Tarnowski. Vote was unanimous with J. Ruiz and L. Goodwin abstaining. **MOTION CARRIED.**
5. **Approval of invoices:**
6. **Project Manager update and potential action:** A. Tarnowski motioned to authorize Arcadis to award the Commission Services to Sustainable Energy Solutions, LLC, as their proposal was compliant with the scope of services necessary for the project and was the lowest cost proposal. The fixed fee, including Arcadis' management markup, shall be \$79,750 and Sustainable Energy Solutions will begin services immediately to maintain the project schedule. The motion was seconded by J. Ruiz. Vote was unanimous. **MOTION CARRIED.**
7. **Architect update and potential action:** J. Ruiz motioned to authorize the Town to issue a purchase order, not to exceed \$9,500, for the subsurface investigation defined in option 1 for the existing Fuel Oil Underground Storage Tanks only (see attached). Motion seconded by A. Tarnowski. Vote was unanimous. **MOTION CARRIED**
8. **Construction Manager update and potential action:**
9. **Discussion on communication/social media:**
10. **Citizen's Comments:**
11. **Adjournment:** L. Goodwin motioned to adjourn seconded by I. Malsbenden. .Vote was unanimous. **MOTION CARRIED.** Chairman Tyler adjourned the meeting at 7:58 p.m.

Submitted by,

  
Dawn LePage, Clerk

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All,

As discussed on our phone conversation on Monday, below are options to further investigate recognized environmental conditions (RECs) identified in our recently completed Phase I ESA for the above-referenced site. We recommend considering the work below prior to construction to determine if releases have occurred and include remediation activities associated with the potential releases in the planned bid work.

**Option 1 – Subsurface Investigation (Existing/Former Fuel Oil Underground Storage Tanks~~only~~) - \$9,500 lump sum**

- *Call Before You Dig Mark-out:* Proposed sample locations will be marked in the field and the State "Call Before You Dig" utility locating mark-out service will be contacted, as required by State Law, prior to the completion of drilling activities. In addition, a half-day geophysical survey will be conducted to clear boring locations from underground utilities and potentially identify the location of the existing and former underground storage tanks.
- *Soil Borings:* A direct-push drill rig will be used to complete up to 6 soil borings at the Site (two at each existing underground storage tank and one boring at each former tank) over a one-half day period. Soil samples will be collected and field screened continuously during soil boring advancement. One soil sample collected from each boring will be selected and analyzed for extractable total petroleum hydrocarbons (ETPH) to evaluate if releases have occurred. At two locations, test borings will be advanced into the groundwater table (if less than 20 feet) and a direct push groundwater sampler will be used to collect groundwater samples for laboratory analysis.
- *Reporting:* Upon receipt of the analytical results, we will prepare a subsurface letter report to summarize our sampling procedures and results. The letter report will include a figure that shows the locations of the soil borings and groundwater samples, tables that summarize the analytical results, and the laboratory analytical reports. Based on the collected data, we will provide conclusions and recommendations, if warranted, with respect to releases of hazardous substances or hazardous wastes at the Site.

**Option 2 – Includes additional investigation of remaining RECs identified in the Phase I – Full-day investigation instead of half-day – **additional \$5,200 lump sum (\$14,700 total)****

- One soil boring and one groundwater sample from each of the former septic system areas
- Three soil borings in the area of the former residence and outbuildings to identify and evaluate the potential for urban fill (i.e. ash, coal, brick)
- Two surficial soil samples in the area of the historical orchard to determine if topsoil is impacted with residual pesticides (i.e. arsenic and lead)
- The results from the remaining RECs will be included in the above-referenced report

Note if releases are identified, additional investigation will likely be recommended to characterize the extent of the releases and develop a soil management plan to be incorporated into the bid documents for the project.

Thank you and let us know if you have any questions.

Kevin C. McGarry, PE

Civil Engineer

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